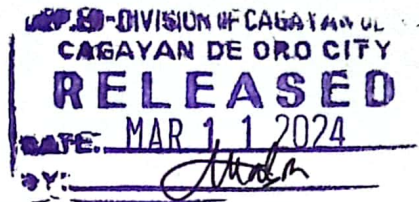




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

11 March 2024

DIVISION MEMORANDUM
No. 185 s.2024

**SUBMISSION OF INITIATIVES AND LEARNING RESOURCES OF SCHOOLS ON
THE IMPLEMENTATION OF CATCH-UP FRIDAYS**

TO:

Chief, Curriculum and Teaching Division
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers
This Division

1. This refers to the several programs that schools have put in place to conduct Catch-Up Fridays in accordance with DepEd Memorandum No. 001, s. 2024.
2. With a variety of activities and learning tools at the school level, teachers, and students will find Catch-up Fridays more interesting when these materials are shared and used by multiple governance levels.
3. Regarding this, schools are directed to submit utilized learning resources. Properly endorsed through School LRMSD Coordinators, School Heads, and Public Schools District Supervisors (PSDSs). These materials will be reviewed by the Division Support Learning Materials (SLRs) Committee and will be submitted to the Regional Office to be shared nationwide in the DepEd LR Portal and DepEd Learning Management System.
4. Refer to attachment for format and content for learning materials submission. Submit a printed copy to the Schools Division Office and a file copy through this link: <https://bit.ly/LR4CatchupFriday> on or before March 12, 2024.
5. For further information and queries you may contact the Division LR Manager, Rochelle A. Luzano.
6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.



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7. Immediate compliance with this Memorandum is desired.


ROY ANGELO E. GAZO,
Schools Division Superintendent

Encl.: As stated
To be indicated in the Perpetual Index
under the following subjects:

CATCH UP FRIDAY

LEARNING MATERIALS

RAL-/DM- submission of initiatives and learning resources of schools on the implementation of catch-up fridays
March 11, 2024



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(Enclosure to Division Memorandum No. _____, s. 2024)

Guidelines in the Submission of Learning Resources used for Catch-Up Fridays

Learning Resources Type:

- A. Text-Based
 - a. Print Materials: Activity Sheets, Learner's Material, Module, Strategic Intervention Material (SIM), Storybook, Reader, Workbook
 - b. Non-print Materials: Educational Audios, Interactive Learning Resources, Educational Videos, Application Software, Tactile Learning Resources
- B. Non-text based/learning tools and equipment (LTE)
 - a. Mathematics Equipment
 - b. Science Equipment
 - c. TLE/TVL Equipment
 - d. Manipulatives

Learning Resource Formatting:

Paper Size: A4
Font Style: Bookman Old Style
Font Size: 12
Spacing: single spaced
Margin: 1" all sides

Learning Resource Content:

- I. Title Page: Title, LR Developer, Learning Resource Type
- II. Endorsement of School Head and PSDS
- III. Basis for Development: identified least learned competency/ies, short description of gaps/problems identified
- IV. Brief Description of Learning Resource
- V. Instructions on how to use the Learning Resource
- VI. Learning Resource: i.e. copy of the story or poem



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